

## Volunteer Role Outline

Role title
Tools Maintenance Volunteer
Team
Land Management, South Bucks
Based at location
College Lake Nature Reserve nr Tring
Purpose of the role
<p>The Land Management team run multiple work parties a week. Therefore, keeping up with the maintenance and professional running of the workshop can be challenging, due to the high demand for the use of the hand tools from the workshop.</p> <p>We are looking for volunteers to help with the day-to-day running of the workshop. The volunteers will work with the South Bucks Reserves Officer to help deliver a professional, well-organised workshop and assist in the maintenance of tools and equipment.</p>
Type of work in which you will be involved
<ul style="list-style-type: none"> <li>• Maintenance of hand tools including sharpening, oiling and storage</li> <li>• Repairing any broken or damaged tools</li> <li>• Minor servicing of machinery including chainsaws, brushcutters, generators and other equipment</li> <li>• Monitoring stock of hand tools to help ensure none are lost</li> <li>• Record keeping and usage logs</li> <li>• Vehicle checks and cleaning</li> <li>• Keeping the workshop area tidy</li> <li>• Improvements to tool storage and workshop organisation</li> <li>• Workshop-based tasks (e.g. bird box making)</li> </ul>
Experience &/or qualifications needed
<ul style="list-style-type: none"> <li>• Some experience of tool use and maintenance is desirable</li> <li>• Happy to work on your own and with a small team</li> <li>• Attention to detail</li> </ul>



<b>Times/days we would like you to be available</b>
Thursdays
<b>Benefits to volunteer &amp; possible training opportunities</b>
<ul style="list-style-type: none"><li>• Volunteers will receive a full H&amp;S briefing</li><li>• Learning from BBOWT staff in-house</li><li>• A chance to experience a wide variety of tools and machinery</li><li>• Potential to attend additional training depending on task requirements (i.e. abrasive wheels, brushcutters)</li><li>• Free or reduced-price walks, talks and courses for volunteers</li><li>• BBOWT arranges events with opportunities to meet other volunteers and staff and hear about the activities and strategies of the Berks, Bucks and Oxon Wildlife Trust</li><li>• We also have an email newsletter for volunteers called Grapevine</li></ul>
<b>You will be responsible to</b>
South Bucks Reserves Officer
<b>Expenses payable</b>
No
<b>References or DBS check required</b>
No

