

Site Risk Assessment Record

Location: Windsor Hill	Date of assessment: 09/06/2017		Nearest postcode: HP27 0RP	Main entrance OS Grid Ref: SP 833 027
Hazards/hazardous events	Who is affected?	Typical outcome	Precautions	Risk Level LxH=RL
Trespass onto estate land.	Public.	Possibility of visitors being confronted by estate staff.	Visits by permit only with map detailing access, issued by HQ staff. Visitors to carry permit when on site.	Slight
Uneven ground due to roots, stones, holes and muddy paths causing slips, trips or falls.	Public. BBOWT workers	Bruises, sprains, minor cuts and grazes.	Maintain path surface.	Slight
Grassland: Unusually uneven ground with anthills, concealed stumps and rabbit holes frequent.	Public. BBOWT workers	Bruises, sprains, minor cuts and grazes.	Anyone leading a visitor, group or work party onto site should mention this hazard and request that people watch where they put their feet and don't run around. Be aware of anyone with extra vulnerability, e.g. infirmity leading to poor balance or children who like to run around.	Slight
Poisonous plants such as berries and fungi.	Public. BBOWT workers	Poisoning from ingestion.	Do not eat fungi, berries or other plant material. Wash hands after handling such material.	Slight

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
Likely	Slight	Moderate	Substantial
Very likely	Moderate	Substantial	Intolerable

Thorny bushes along paths and in work areas.	Public. BBOWT workers	Cuts and grazes. Infections. Puncture wounds, eye damage.	Ensure paths are kept clear. Provide appropriate personal protective equipment if working in thorny area (refer to task risk assessment).	Slight
Estate pheasant shoot.	Public. BBOWT workers	Possibility of confrontation from estate staff. Potential for serious injury.	Check with Bucks office for shoot dates. Avoid site when shoot in progress. Inform estate staff and wear high vis vest if making a necessary visit. If in doubt, stay away. Make sure stockwatchers are informed of shoot times and dates so as not to check stock when shoot is in progress.	Moderate
Falling dead wood in the form of either branches or trees.	Public. BBOWT workers	Head injuries, broken limbs, cuts and bruises.	Conform to COP 31 and carry out tree safety assessments and remedial work required. Areas used/worked in are to be checked for dangerous trees. No work should be carried out in high winds.	Moderate
Stings from bees, wasps or hornets.	Public BBOWT workers	Allergic reaction to stings.	Be aware of any nests close by and do not get too close. All volunteers / staff should declare any known allergic reactions.	Slight
Sun exposure.	Public. BBOWT workers	Dehydration and sunburn.	Use sun cream, drink plenty of fluids and protect skin by covering with light clothing.	Slight

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High risk trees.		Public. BBOWT workers	Head injuries, broken limbs, cuts and bruises, or other serious injury.	Assessment of areas of high risk to be carried out yearly and recorded. Consult record sheet to check for dangerous trees in work area.	Moderate - Substantial
Nearest telephone (landline): Houses on Peters Lane, or Whiteleaf		Emergency telephone number: 999 or 112		Access point/route for emergency services from road: 1 mile east of Princes Risborough travelling on the A4010 Take a right hand turn sign posted for Whiteleaf (onto Peters Lane). Follow this road for approx 2.5 miles. Once the road enters woodland on both sides, after approx 200 m the entrance is on the right through a barrier gate. A key is required for this gate. Once through the gate follow the track straight on down the slope passing a no public rights of way sign. You will enter the reserve after about 500 meters.	
Nearest A&E department: Stoke Mandeville Hospital , Mandeville Road, Aylesbury. HP21 8AL Tel: 01296 315000 8 miles		Type of access for emergency services: 4WD AIR			
Assessment undertaken by: Stacey Hewitt		Position: Reserves Officer Bucks		Manager confirming assessment: Mark Vallance	
				Date for revision: 17/3/2019	

Work identified from site risk assessment	By whom	Date completed
Carry out tree safety assessments	Reserves staff	annual
Ensure safety notices are posted (livestock grazing, tree work, path works, contractors machinery present, flooding)	Reserves staff/ contractors	
Task/work party leaders convey relevant information to participants	Reserves staff/Volunteer Reserve Warden/leader	
Shoot dates are to be obtained from Hampden estate in Oct. Ensure all staff and volunteers are aware of estate shoot times and dates so tasks and stock checks aren't carried out when shoots are in progress	Reserves staff/Volunteer Reserve Warden/leader	annual

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This checklist is designed to assist in the production of Site Risk Assessments. For those hazards present, more specific information should be provided, e.g. location within site and precautions required entered on SRA form. **This list is not comprehensive. Map is located in reserves office.**

No.	Risk	Present		Recorded on map
1	Steep slopes and banks	yes	no	1
2	Drowning risk – deep water [pools, streams, rivers]	yes	no	
3	Fall hazards – rock outcrops, buildings, building foundations	yes	no	
4	Areas liable to flooding	yes	no	
5	Areas of permanent soft ground	yes	no	
6	Areas of soft ground following rain	yes	no	
7	Uneven path / track surfaces	yes	no	All
8	Uneven ground	yes	no	All
9	Remote areas	yes	no	All
10	Dry weather fire hazard – heath, scrub, grass	yes	no	Grassland
11	Sun exposure – poor shade - burn / dehydration	yes	no	
12	Site used for walking [Inc dogs]	yes	no	
13	Children playing	yes	no	
14	Site used for horse riding	yes	no	
15	Site users include people with mobility problems	yes	no	
16	Site history of abuse [drunks, vandals, drugs, needle stick injury]	yes	no	
17	Site history of staff and/or volunteer intimidation	yes	no	
18	Fly-tipping	yes	no	
19	Unauthorised and/or authorised shooting [i.e. poaching/stalking]	yes	no	All
20	Unauthorised vehicles [cars and motorbikes]	yes	no	
21	Difficult or restricted access / egress [esp. for heavy plant]	yes	no	All
22	Authorised vehicles	yes	no	Track
23	Areas inaccessible to vehicles	yes	no	
24	Former landfill site	yes	no	
25	Proximity to public highway	yes	no	
26	Proximity to Public Rights of Way	yes	no	
27	Overhead service lines	yes	no	
28	Underground service lines	yes	no	
29	Barbed wire	yes	no	All
30	Personal hygiene facilities	yes	no	
31	Poisoning from blue / green algae	yes	no	
32	Exposure to bracken [carcinogenic spores] (see CoP 15)	yes	no	
33	Puncture wounds [blackthorn / hawthorn]	yes	no	All
34	Wild parsnip burns	yes	no	
35	Giant hogweed burns (see CoP 15)	yes	no	
36	Poisonous berries	yes	no	Woodland
37	Poisonous fungi	yes	no	Woodland
38	Standing dead wood	yes	no	Woodland
39	Risk of Weils' disease (see CoP 15)	yes	no	
40	Site known for wasps	yes	no	
41	Site known for bees	yes	no	
42	Site known for hornets	yes	no	
43	Site known for adders	yes	no	
44	Site known for stray dogs	yes	no	
45	Site known for ticks [Lyme disease] (see CoP 15)	yes	no	
46	Site known for allergens [pollen / spores]	yes	no	
47	Injury to pregnancy – exposure to lambs [listeria, chlamydia]	yes	no	

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Windsor Hill - SP 8259 0276

