

Site Risk Assessment Record

Location: Wells Farm Allotments	Date of assessment: 06/09/2017		Nearest postcode: OX44 7PP	Main entrance OS Grid Ref: SP 62254 00506
Hazards/hazardous events	Who is affected?	Typical outcome	Precautions	Risk Level LxH=RL
Uneven ground due to roots, stones, holes and muddy areas causing slips, trips or falls.	Public. BBOWT workers	Bruises, sprains, minor cuts and grazes.	Maintain path surface. Be aware of uneven surface when working on allotments.	Trivial
Thorny bushes in work areas.	Public. BBOWT workers	Cuts and grazes. Infections. Puncture wounds, eye damage.	Provide safety glasses if working in thorny area.	Moderate
Irritant and poisonous plants such as berries and fungi.	Public. BBOWT workers	Spores are carcinogenic. Poisoning from ingestion.	Do not work in bracken infested areas in July/August/September. Do not eat fungi, berries or other plant material. Wash hands after handling such material.	Moderate
Litter/fly tipping.	Public. BBOWT workers	Cuts, infections.	Use gloves/litter-pickers when collecting rubbish and strong bags. Do not overfill. Contact staff if needles or syringes found, for advice on disposal in sharps containers.	Moderate
Water bodies. Pond is temporary and seasonal and is very shallow	Public. BBOWT workers	Drowning.	Access to water bodies to be discouraged. Pond in fenced enclosure	Moderate
Stings from bees, wasps or hornets.	Public BBOWT workers	Allergic reaction to stings.	Be aware of any nests close by and do not get too close. All volunteers / staff should declare any known allergic reactions.	Moderate

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
Likely	Slight	Moderate	Substantial
Very likely	Moderate	Substantial	Intolerable

Dog faeces.	Public. BBOWT workers	Stomach upset from bacteria in faeces. Toxocariasis (an infection of the round worm <i>Toxocara canis</i>). Young children are at particular risk due to their weaker immune systems and greater chance of exposure.	Wear gloves if likely to come in contact with faeces. Wash hands before eating. Dogs discouraged from being taken to allotment area with signage. Agreed that allotment holders can take dogs but to closely supervise and remove any faeces.	Moderate
Water Well.	Public. BBOWT workers	Falling and Drowning.	Keep cover on and locked. Check cover regularly	Moderate
Contact with water.	Public. BBOWT workers	Weil's disease (Leptospirosis).	Cover cuts and abrasions with water-proof dressing and wash hands after contact with water. If flu like symptoms develop within 3-19 days after contact with water visit doctor and inform of the possibility of Weils' disease.	Moderate
Overhead service lines. Present along roadside	Public. BBOWT workers	Electrocution.	Inform workers of the presence of overhead service lines.	Moderate
Sun exposure.	Public. BBOWT workers	Dehydration and sunburn.	Use sun cream, drink plenty of fluids and protect skin by covering with light clothing.	Trivial
Hogweed and wild parsnip	Public. BBOWT workers	Blisters from a photosensitive skin reaction to plant phyto-toxins.	Avoid contact with plant especially when cutting. Wear gloves. Keep paths clear of the plant.	Moderate

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Proximity to highway.	Public. BBOWT workers	Injuries sustained from an impact with a vehicle.	Be extra vigilant when entering or exiting the site. There is a risk to drivers/other road users when leaving the site as there are bends in the road, reducing visibility. Be aware of vehicles accessing Thames Water treatment works.	Moderate
Ticks may be present on site	Public BBOWT workers	Infected bites or at worst Lyme's Disease	Long trousers and sleeves should be worn in season, check body after visit esp waist, legs, armpits. Remove with a twist, but ensure all mouthparts come free, if in doubt visit GP. Advise groups.	Slight

Nearest telephone (landline): Neighbouring houses.	Emergency telephone number: 999 or 112	Access point/route for emergency services from road: The allotment entrance is on the left as you leave the village of Little Milton via Haseley Road, heading towards Chalgrove.		
Nearest A&E department: John Radcliffe Hospital , Headley Way, Headington, Oxford, OX3 9DU Tel: 01865 741166	Type of access for emergency services: <i>(delete as appropriate)</i> Pedestrian 2WD 4WD AIR			
Assessment undertaken by: Mark Bradfield	Position: Oxon Community Wildlife Manager	Manager confirming assessment: Martyn Lane	Date for revision:	

Work identified from site risk assessment	By whom	Date completed
No work needed	Mark Bradfield	

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This checklist is designed to assist in the production of Site Risk Assessments. For those hazards present, more specific information should be provided, e.g. location within site and precautions required entered on SRA form. **This list is not comprehensive. Map is located in the People and Wildlife Reserves Team Office.**

No.	Risk	Present		Recorded on map
1	Steep slopes and banks	yes	no	
2	Drowning risk – deep water [pools, streams, rivers]	yes	no	Yes
3	Fall hazards – rock outcrops, buildings, building foundations	yes	no	Yes
4	Areas liable to flooding	yes	no	
5	Areas of permanent soft ground	yes	no	
6	Areas of soft ground following rain	yes	no	
7	Uneven path / track surfaces	yes	no	
8	Uneven ground	yes	no	
9	Remote areas	yes	no	
10	Dry weather fire hazard – heath, scrub, grass	yes	no	
11	Sun exposure – poor shade - burn / dehydration	yes	no	
12	Site used for walking [Inc dogs]	yes	no	
13	Children playing	yes	no	
14	Site used for horse riding	yes	no	
15	Site users include people with mobility problems	yes	no	
16	Site history of abuse [drunks, vandals, drugs, needle stick injury]	yes	no	
17	Site history of staff and/or volunteer intimidation	yes	no	
18	Fly-tipping	yes	no	
19	Unauthorised and/or authorised shooting [i.e. poaching/stalking]	yes	no	
20	Unauthorised vehicles [cars and motorbikes]	yes	no	
21	Difficult or restricted access / egress [esp. for heavy plant]	yes	no	
22	Authorised vehicles	yes	no	Yes
23	Areas inaccessible to vehicles	yes	no	
24	Former landfill site	yes	no	
25	Proximity to public highway	yes	no	
26	Proximity to Public Rights of Way	yes	no	
27	Overhead service lines	yes	no	Yes
28	Underground service lines	yes	no	
29	Barbed wire	yes	no	
30	Personal hygiene facilities	yes	no	
31	Poisoning from blue / green algae	yes	no	
32	Exposure to bracken [carcinogenic spores] (see CoP 15)	yes	no	
33	Puncture wounds [blackthorn / hawthorn]	yes	no	
34	Wild parsnip burns	yes	no	
35	Giant hogweed burns (see CoP 15)	yes	no	
36	Poisonous berries	yes	no	
37	Poisonous fungi	yes	no	
38	Standing dead wood	yes	no	
39	Risk of Weils' disease (see CoP 15)	yes	no	
40	Site known for wasps	yes	no	
41	Site known for bees	yes	no	
42	Site known for hornets	yes	no	
43	Site known for adders	yes	no	
44	Site known for stray dogs	yes	no	
45	Site known for ticks [Lyme disease] (see CoP 15)	yes	no	
46	Site known for allergens [pollen / spores]	yes	no	
47	Injury to pregnancy – exposure to lambs [listeria, chlamydia]	yes	no	

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