

Site risk assessment record

Berkshire
Buckinghamshire
Oxfordshire



Location: Sole Common Pond	Date of assessment: 18/05/2018	Nearest postcode: RG20 8PN (Sole Farm)	Main entrance OS Grid Ref : SU 414 706
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Hazards/hazardous events	Who is affected?	Typical outcome	Precautions	Risk Level LxH=RL
Uneven ground due to roots, stones and muddy paths causing slips, trips or falls	Public. BBOWT workers	Bruises, sprains, minor cuts and grazes	<ul style="list-style-type: none"> Warn of uneven ground to group 	Likely x Slight harm = slight
Thorny bushes eg gorse, along paths and in work areas.	Public. BBOWT workers	Cuts and grazes, Puncture wounds, eye damage	<ul style="list-style-type: none"> Ensure paths are kept clear. Provide safety glasses if working in thorny area. 	Unlikely x harmful = slight
A PROW runs to the north of the site. There are no permissive routes on site, but it is open access, and an unclassified farm track runs down the eastern boundary	Public. BBOWT workers	Injury to passer by from conservation work taking place	<ul style="list-style-type: none"> Warn people working on site and put up suitable signs when work is being done. 	Unlikely x harmful = slight
Dead branches in trees. Dead standing trees – risk of falling down	Public. BBOWT workers	Head injuries, cuts and bruises	<ul style="list-style-type: none"> Conform to COP 31, Tree safety assessment and any areas worked in are to be checked for dangerous trees. No tree work should be carried out in high winds 	Unlikely x harmful = slight
Irritable and poisonous plants such as bracken and Fungi.	Public. BBOWT workers	Spores are Carcinogenic Poisoning from ingestion	<ul style="list-style-type: none"> Do not work in bracken infested areas in August/September. Do not eat fungi, berries or other plant material. Wash hands after handling such material. 	Unlikely x harmful = slight
Stings from bees, wasps or hornets	Public. BBOWT workers	Allergic reaction to stings	<ul style="list-style-type: none"> Be aware of any nests close by and do not get too close. All volunteers / staff should declare any known allergic reactions. 	Unlikely x harmful = slight
Livestock and/or wild animals' (incl rats) dung/urine, and dirty water may be present with the possibility of water borne disease	Public. BBOWT workers	Illness with leptospirosis (Weil's) disease	<ul style="list-style-type: none"> Inform workers or groups to practice good personal hygiene, esp prior to eating. Conform to CoP 15. 	Unlikely x harmful = slight

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
Likely	Slight	Moderate	Substantial
Very likely	Moderate	Substantial	Intolerable

Fly tipping occurs in the lay-by adjacent to the road and has been seen nearer the reserve too.	Public. BBOWT workers	Cuts or disease from contact with refuse	<ul style="list-style-type: none"> Make a judgement on whether material is safe to collect, if not contractors will be needed and possibly police; if hazardous, EA should be notified. 	Unlikely x harmful = slight
There is a deep pond on site, with soft silty edges	Public. BBOWT workers	Getting stuck or drowning	<ul style="list-style-type: none"> Care taken when working or walking around the pond margins, and do not do any pond work alone on site. 	Unlikely x very harmful = moderate
Ticks are known from this site	Public. BBOWT workers	Infected bites or at worst Lyme's Disease	<ul style="list-style-type: none"> Long Trousers and sleeves should be worn in season, check body over after visit esp waist, legs, armpits. Remove with a twist, but ensure all mouthparts come free, if in doubt visit GP. Advise groups. 	Unlikely x harmful = slight
Sphagnum mats surround part of the pond, these have the potential to give way and someone could fall through into water	Public. BBOWT workers	Getting stuck or drowning	<ul style="list-style-type: none"> Care taken when working or walking around the pond margins on sphagnum, and do not do any pond work alone on site. 	Unlikely x very harmful = moderate
The heath bank can be very dry so is a potential fire risk	Public. BBOWT workers	Burns	<ul style="list-style-type: none"> Keep away, but if necessary take care over footing. 	Unlikely x harmful = slight
Shotgun cartridges from Welford Estate keeper (?) have been found	Public. BBOWT workers	Lead shot wounds.	<ul style="list-style-type: none"> Advise any staff visitor that shooting may occur on or near the reserve. 	Unlikely x very harmful = moderate

Nearest telephone (landline): Boxford village, 1mile down the hill (out of access track and turn left)	Emergency telephone number 999 or 112	
Nearest A&E department: Royal Berkshire Hospital A&E, London Road, Reading, RG1 5AN Tel: 0118 322 7020 Minor Injuries – West Berks Community Hospital Rookes Way, Thatcham, RG18 3AS Tel: 01635 273 300	Type of access for emergency services (delete as appropriate) Pedestrian 2WD 4WD	Access point/route for emergency services from road: The access track to the reserve is an unsigned farm track, 300m north east of the cross roads of the B4000, Hoe Benham Lane, and High Street (to Boxford). The reserve is a 100m down the track and on the left hand side. The reserve itself is not accessible to vehicles, but is small, and close to the parking area.

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Very likely	Moderate	Substantial	Intolerable

Assessment undertaken by: Simon Barnett	Position: Berks LM (People & Estates)	Manager confirming assessment: Alex Cruickshank	Date for revision: March 2019
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Work identified from site risk assessment	By whom	Date completed
Carry out tree safety assessments	Reserves staff	annual
Ensure safety notices are posted (livestock grazing, tree work, path works, contractors machinery present, flooding)	Reserves staff/ contractors	
Task/work party leaders convey relevant information to participants	Reserves staff/Volunteer Reserve Warden	

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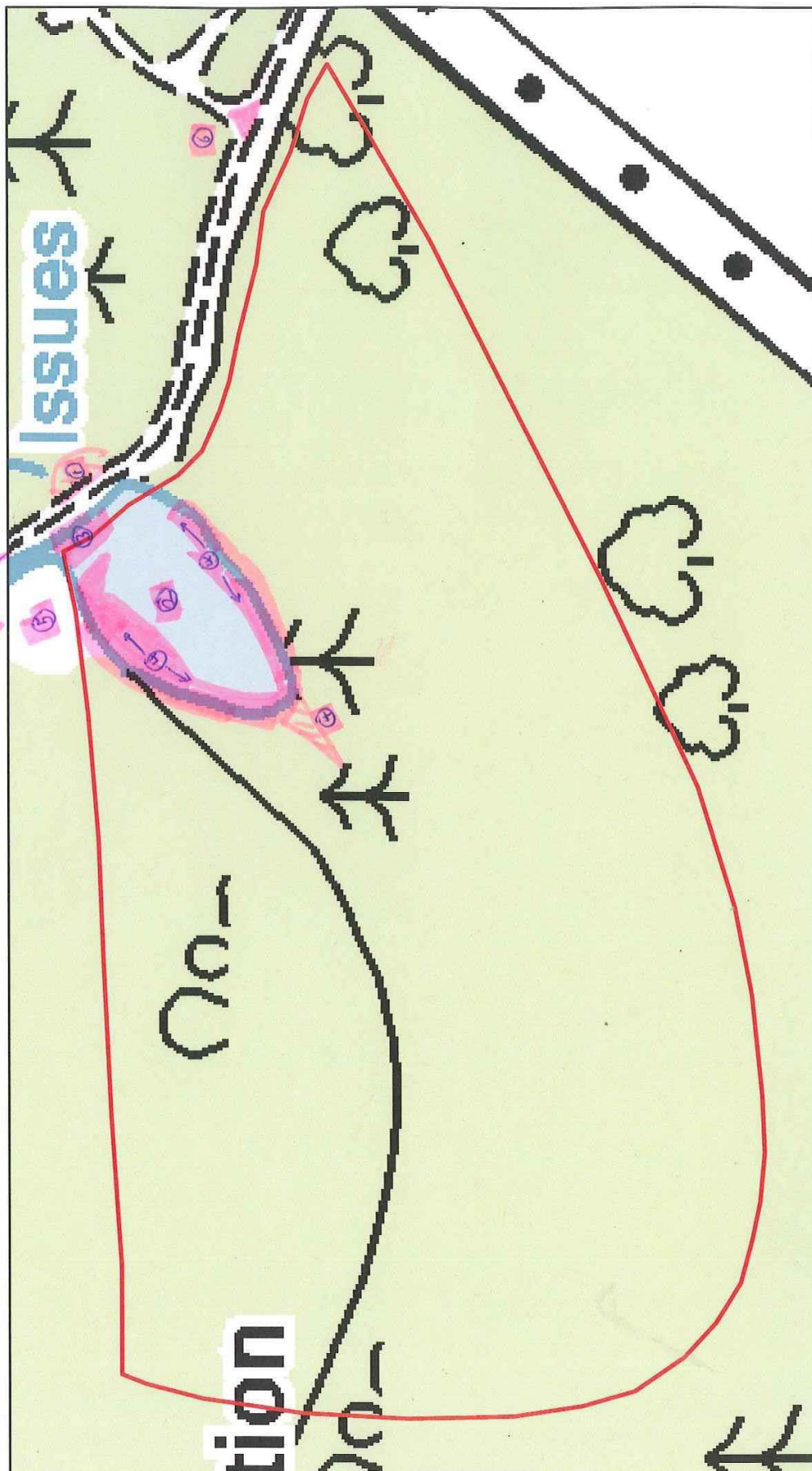
This checklist is designed to assist in the production of Site Risk Assessments. For those hazards present, more specific information should be provided, e.g. location within site and precautions required entered on SRA form. **This list is not comprehensive. Map is located in reserves office.**

No.	Risk	Present		Recorded on map
1	Steep slopes and banks	yes		1
2	Drowning risk – deep water [pools, streams, rivers]	yes		2
3	Fall hazards – rock outcrops, buildings, building foundations		no	
4	Areas liable to flooding	yes		3
5	Areas of permanent soft ground	yes		4
6	Areas of soft ground following rain	yes		4
7	Uneven path / track surfaces		no	
8	Uneven ground	yes		all
9	Remote areas	yes		all
10	Dry weather fire hazard – heath, scrub, grass	yes		5
11	Sun exposure – poor shade - burn / dehydration		no	
12	Site used for walking [Inc dogs]	yes		all
13	Children playing		no	
14	Site used for horse riding		no	
15	Site users include people with mobility problems		no	
16	Site history of abuse [drunks, vandals, drugs, needle stick injury]		no	
17	Site history of staff and/or volunteer intimidation		no	
18	Fly-tipping	yes		6
19	Unauthorised and/or authorised shooting [i.e. poaching/stalking]	yes		all
20	Unauthorised vehicles [cars and motorbikes]		No	
21	Difficult or restricted access / egress [esp. for heavy plant]	Yes		all
22	Authorised vehicles		no	
23	Areas inaccessible to vehicles	Yes		all
24	Former landfill site		no	
25	Proximity to public highway		no	
26	Proximity to Public Rights of Way	yes		7
27	Overhead service lines		no	
28	Underground service lines		no	
29	Barbed wire		no	
30	Personal hygiene facilities		no	
31	Poisoning from blue / green algae		no	
32	Exposure to bracken [carcinogenic spores] (see CoP 15)	yes		5
33	Puncture wounds [blackthorn / hawthorn]		no	
34	Wild parsnip burns		no	
35	Giant hogweed burns (see CoP 15)		no	
36	Poisonous berries	yes		
37	Poisonous fungi	yes		all
38	Standing dead wood	yes		all
39	Risk of Weils' disease (see CoP 15)	yes		All
40	Site known for wasps		no	
41	Site known for bees		No	
42	Site known for hornets		no	
43	Site known for adders		no	
44	Site known for stray dogs		no	
45	Site known for ticks [Lyme disease] (see CoP 15)	yes		All
46	Site known for allergens [pollen / spores]	yes		all
47	Injury to pregnancy – exposure to lambs [listeria, chlamydia]		no	

S de Common Pond, Reserve Boundary SU 4116 7064



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Scale 1:1,200
0 15 30 60
Metres
05/07/2011

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