

# Site risk assessment record

Berkshire  
Buckinghamshire  
Oxfordshire



<b>Location:</b> Shepperlands Farm	<b>Date of assessment:</b> 18/05/2018	<b>Nearest postcode:</b> RG40 4QF	<b>Main entrance OS Grid Ref :</b> SU 778 642
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Hazards/hazardous events	Who is affected?	Typical outcome	Precautions	Risk Level LxH=RL
<b>Uneven ground</b> due to roots, stones and muddy paths causing slips, trips or falls	Public. BBOWT workers	Bruises, sprains, minor cuts and grazes	<ul style="list-style-type: none"> <li>Warn of uneven ground to group.</li> </ul>	Likely x Slight harm = <b>slight</b>
<b>Thorny bushes</b> along paths and in work areas.	Public. BBOWT workers	Cuts and grazes, Puncture wounds, eye damage	<ul style="list-style-type: none"> <li>Ensure paths are kept clear. Provide safety glasses if working in thorny area.</li> </ul>	Unlikely x harmful = <b>slight</b>
A Bridleway and a permissive path run through the woodland part of the reserve	Public. BBOWT workers	Head injuries from a rider falling off. Injury to passer by from conservation work taking place, or injury from horse kicking	<ul style="list-style-type: none"> <li>Warn people working on site and put up suitable signs to advise site users when work is being done.</li> </ul>	Unlikely x harmful = <b>slight</b>
The woodlands contain <b>dead branches in trees</b> , there may also be dead standing trees – risk of falling down	Public. BBOWT workers	Head injuries, cuts and bruises	<ul style="list-style-type: none"> <li>Conform to COP 31, Tree safety assessment and any areas worked in are to be checked for dangerous trees.</li> <li>No tree work should be carried out in high winds</li> </ul>	Unlikely x harmful = <b>slight</b>
<b>Irritable and poisonous plants</b> such as bracken and Fungi.	Public. BBOWT workers	Bracken spores are Carcinogenic. Poisoning from ingestion of fungi	<ul style="list-style-type: none"> <li>Do not work in bracken infested areas in August/September.</li> <li>Do not eat fungi, berries or other plant material. Wash hands after handling such material</li> </ul>	Unlikely x very harmful = <b>moderate</b>
<b>Stings from bees, wasps or hornets</b>	Public. BBOWT workers	Allergic reaction to stings	<ul style="list-style-type: none"> <li>Be aware of any nests close by and do not get too close.</li> <li>All volunteers / staff should declare any known allergic reactions</li> </ul>	Unlikely x harmful = <b>slight</b>
<b>Grazing animals</b> may be present in accessible areas of the reserve. Namely New Forest ponies and Dexter cattle in the meadow and/or heath	Public. BBOWT workers	Contact injury incl crushing, bites from ponies	<ul style="list-style-type: none"> <li>Ensure advisory notices displayed when stock on site.</li> </ul>	Unlikely x harmful = <b>slight</b>

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
Likely	Slight	Moderate	Substantial
Very likely	Moderate	Substantial	Intolerable

<b>Power lines</b> , run close to the lay-by access to the reserve, tree work on the reserve may affect these lines.	Public. BBOWT workers (incl contractors)	Electrocution or power cuts	<ul style="list-style-type: none"> <li>No work carried out by staff, with a chance of impacting on the lines, use only certified contractors</li> </ul>	Unlikely x very harmful = <b>moderate</b>
<b>Under ground gas main</b> from Whitehorse lane end of the heath to Park lane	Public. BBOWT workers, (incl contractors)	Damage to the pipe from digging, possible gas explosion	<ul style="list-style-type: none"> <li>Inform any contractors of the location and advise workers carrying out fencing of the route (which is also marked on the ground). As a precaution do not have bonfires close to the route (10m)</li> </ul>	Unlikely x very harmful = <b>moderate</b>
<b>Barbed wire</b> fences around grazed fields	Public. BBOWT workers	Scratches, entanglement	<ul style="list-style-type: none"> <li>Check fences are in good condition</li> </ul>	Unlikely x slight harm = <b>minor</b>
Livestock and/or wild animals' (incl rats' <b>dung/urine, and dirty water</b> may be present with the possibility of water borne disease	Public. BBOWT workers	Illness with leptospirosis (Weil's disease)	<ul style="list-style-type: none"> <li>Inform workers or groups to practice good personal hygiene, esp prior to eating. Conform to CoP 15</li> </ul>	Unlikely x harmful = <b>slight</b>
<b>Anti-social behaviour</b> , incl illegal access by travellers has occurred in the past incl threats to a contractor, and theft from vehicles	Public. BBOWT workers	Injury from confrontation with individuals, (or loss or damage to property)	<ul style="list-style-type: none"> <li>Do not approach suspicious people or groups, or dangerous situations. If danger is present or criminal activity is suspected, call police</li> </ul>	Unlikely x harmful = <b>slight</b>
<b>Fly tipping</b> occurs in the lay-by area	Public. BBOWT workers	Cuts or disease from contact with refuse. Also, possible manual handling issues	<ul style="list-style-type: none"> <li>Make a judgement on whether material is safe to collect, if not Wokingham DC should be notified and possibly police; if hazardous, EA should be notified.</li> </ul>	Unlikely x harmful = <b>slight</b>
Large areas of <b>wet ground</b> after heavy rain and possibility of small scale flooding – area adjacent to ditch in meadow, and two areas of shallow pools in the woodland	Public. BBOWT workers	Getting stuck, or ingesting dirty water	<ul style="list-style-type: none"> <li>Avoid very wet, boggy areas, if unavoidable take care walking through</li> </ul>	Unlikely x slight harm = <b>minor</b>
<b>Adders</b> occur on the heathland area of the reserve	Public. BBOWT workers	Infected bites	<ul style="list-style-type: none"> <li>Care taken in spring summer in undergrowth, long trousers, gloves worn if necessary. Advise groups.</li> </ul>	Unlikely x harmful = <b>slight</b>
A small livestock shelter is in the meadow, constructed of timber and sheet tin	Public. BBOWT workers	Splinters or cuts	<ul style="list-style-type: none"> <li>Currently sound, but monitor integrity of structure, and consider removal</li> </ul>	Unlikely x slight harm = <b>minor</b>

	Slight harm	Harmful	Very harmful
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<b>Ticks</b> are known from this site	Public. BBOWT workers	Infected bites or at worst Lyme's Disease	<ul style="list-style-type: none"> <li>Long Trousers and sleeves should be worn in season, check body over after visit esp waist, legs, armpits.</li> <li>Remove with a twist, but ensure all mouthparts come free, if in doubt visit GP. Advise groups.</li> </ul>	Unlikely x harmful = <b>slight</b>
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<b>Nearest telephone (landline):</b> Residential properties	<b>Emergency telephone number</b> 999 or 112			
<b>Nearest A&amp;E department:</b> Royal Berkshire Hospital A&E, London Road, Reading, RG1 5AN Tel: 0118 322 7020	<b>Type of access for emergency services (delete as appropriate)</b> Pedestrian 2WD 4WD AIR All depending on part of site	<b>Access point/route for emergency services from road:</b> The main access is from the lay-by on Park Lane (postcode and GR above), this is a field gate into the meadow and access closer to the woods. There is a second field gate access to the heath from the other end of the bridleway where it joins Whitehorse Lane SU 782 645. The bridleway is not accessible to vehicles so the main woodland is therefore also inaccessible		
<b>Assessment undertaken by:</b> Simon Barnett	<b>Position:</b> Berks LM (People & Estates)	<b>Manager confirming assessment:</b> Alex Cruickshank	<b>Date for revision:</b> March 2019	

Work identified from site risk assessment	By whom	Date completed
Carry out tree safety assessments	Reserves staff	annual
Ensure safety notices are posted (livestock grazing, tree work, path works, contractors machinery present, flooding)	Reserves staff/ contractors	
Monitor building in wet meadow	Reserve staff	annual
Task/work party leaders convey relevant information to participants	Reserves staff/Volunteer Reserve Warden	

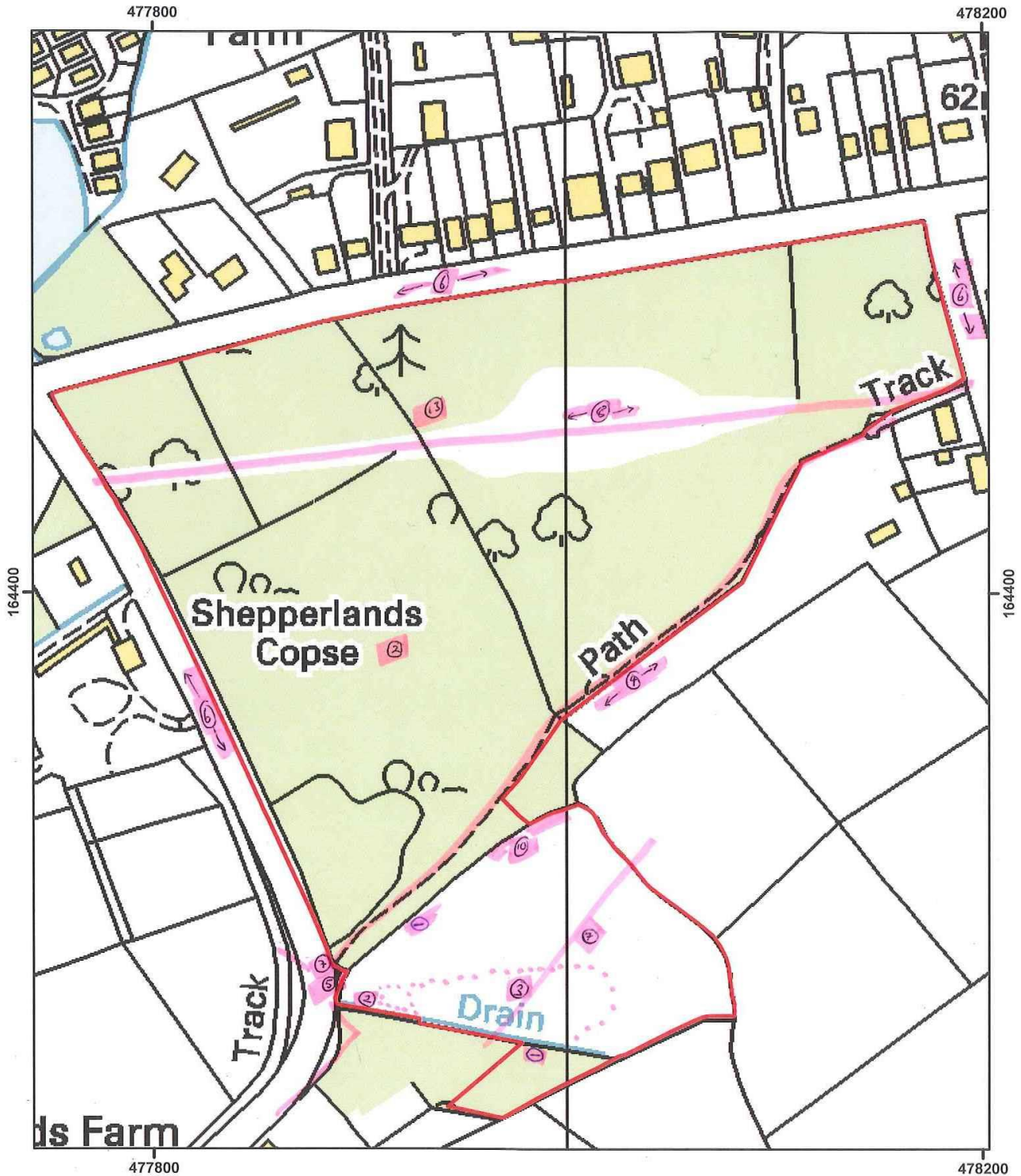
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This checklist is designed to assist in the production of Site Risk Assessments. For those hazards present, more specific information should be provided, e.g. location within site and precautions required entered on SRA form. **This list is not comprehensive. Map is located in reserves office.**

No.	Risk	Present		Recorded on map
1	Steep slopes and banks		no	
2	Drowning risk – deep water [pools, streams, rivers]		no	
3	Fall hazards – rock outcrops, buildings, building foundations	yes		1
4	Areas liable to flooding	yes		2
5	Areas of permanent soft ground		no	
6	Areas of soft ground following rain	yes		3
7	Uneven path / track surfaces	yes		all
8	Uneven ground	yes		all
9	Remote areas	yes		woodland
10	Dry weather fire hazard – heath, scrub, grass	yes		heath
11	Sun exposure – poor shade - burn / dehydration		no	
12	Site used for walking [Inc dogs]	yes		various
13	Children playing		no	
14	Site used for horse riding	yes		4
15	Site users include people with mobility problems		no	
16	Site history of abuse [drunks, vandals, drugs, needle stick injury]		no	
17	Site history of staff and/or volunteer intimidation	yes		5
18	Fly-tipping	yes		5
19	Unauthorised and/or authorised shooting [i.e. poaching/stalking]	yes		13
20	Unauthorised vehicles [cars and motorbikes]		no	
21	Difficult or restricted access / egress [esp. for heavy plant]	yes		all
22	Authorised vehicles	yes		Heath/meadow
23	Areas inaccessible to vehicles	yes		woodland
24	Former landfill site		no	
25	Proximity to public highway	yes		5,6
26	Proximity to Public Rights of Way	yes		4
27	Overhead service lines	yes		7
28	Underground service lines	yes		8
29	Barbed wire	yes		various
30	Personal hygiene facilities		no	
31	Poisoning from blue / green algae		no	
32	Exposure to bracken [ carcinogenic spores] (see CoP 15)	yes		Heath, 10
33	Puncture wounds [blackthorn / hawthorn]	yes		various
34	Wild parsnip burns		no	
35	Giant hogweed burns (see CoP 15)		no	
36	Poisonous berries	yes		various
37	Poisonous fungi	yes		various
38	Standing dead wood	yes		woodland
39	Risk of Weils' disease (see CoP 15)	yes		various
40	Site known for wasps		no	
41	Site known for bees	yes		meadow
42	Site known for hornets		no	
43	Site known for adders	yes		heath
44	Site known for stray dogs		no	
45	Site known for ticks [Lyme disease] (see CoP 15)	yes		all
46	Site known for allergens [pollen / spores]	yes		all
47	Injury to pregnancy – exposure to lambs [listeria, chlamydia]		no	

# Shepperlands Farm Reserve Boundary SU 7796 6439

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05/07/2011