

Site Risk Assessment Record

Location: Millfield Wood	Date of assessment: 09/06/2017		Nearest postcode: HP14 4LA	Main entrance OS Grid Ref: SU 86675 95535
Hazards/hazardous events	Who is affected?	Typical outcome	Precautions	Risk Level LxH=RL
Uneven ground due to roots, stones, holes and muddy paths causing slips, trips or falls. Danger of slipping on steep slopes.	Public. BBOWT workers	Bruises, sprains, minor cuts and grazes.	Maintain path surface. Assess danger points and either re-route path or build steps	Slight
Thorny bushes along paths and in work areas.	Public. BBOWT workers	Cuts and grazes. Infections. Puncture wounds, eye damage.	Ensure paths are kept clear. Provide appropriate personal protective equipment if working in thorny area (refer to task risk assessment).	Slight
Falling dead wood in the form of either branches or trees.	Public. BBOWT workers	Head injuries, broken limbs, cuts and bruises.	Conform to COP 31 and carry out tree safety assessments and remedial work required. Areas used/worked in are to be checked for dangerous trees. No work should be carried out in high winds.	Moderate
Poisonous plants such as berries and fungi.	Public. BBOWT workers	Poisoning from ingestion.	Do not eat fungi, berries or other plant material. Wash hands after handling such material.	Slight
Sun exposure.	Public. BBOWT workers	Dehydration and sunburn.	Use sun cream, drink plenty of fluids and protect skin by covering with light clothing.	Slight
High risk trees.	Public. BBOWT workers	Head injuries, broken limbs, cuts and bruises, or other serious injury.	Assessment of areas of high risk to be carried out yearly and recorded. Consult record sheet to check for dangerous trees in work area.	Moderate

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
Likely	Slight	Moderate	Substantial
Very likely	Moderate	Substantial	Intolerable

Dog faeces.	Public. BBOWT workers	Stomach upset from bacteria in faeces. Toxocarias (an infection of the round worm <i>Toxocara cani</i>). Young children are at particular risk due to their weaker immune systems and greater chance of exposure.	Wear gloves if likely to come in contact with faeces. Wash hands before eating.	Slight
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Nearest telephone (landline): Hughenden Manor	Emergency telephone number: 999 or 112	Access point/route for emergency services from road: 1½ miles north of High Wycombe. Take bridleway east of Hughenden Manor on the A4128; reserve is on right after approx. ¼ mile. Vehicular access is possible along edge of field adjacent to footpath. Postcode is for Hughenden Manor car park, grid ref for gate by road at bottom of hill.		
Nearest A&E department: Minor Injury: High Wycombe Hospital , Queens Alexandra Road, High Wycombe, Bucks, HP11 2TT Tel: 01494 526161 2 miles Major Injury: Stoke Mandeville , Mandeville Road Aylesbury, HP21 8AL Tel: 01296 315000 12 miles	Type of access for emergency services: 4WD AIR			
Assessment undertaken by: Stacey Hewitt	Position: Reserves Officer Bucks	Manager confirming assessment: Mark Vallance	Date for revision: 17/3/2019	

Work identified from site risk assessment	By whom	Date completed
Carry out tree safety assessments	Reserves staff	annual
Ensure safety notices are posted (tree work, path works, contractors machinery present, flooding)	Reserves staff/ contractors	
Task/work party leaders convey relevant information to participants	Reserves staff/leader	

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This checklist is designed to assist in the production of Site Risk Assessments. For those hazards present, more specific information should be provided, e.g. location within site and precautions required entered on SRA form. **This list is not comprehensive. Map is located in reserves office.**

No.	Risk	Present		Recorded on map
1	Steep slopes and banks	yes	no	
2	Drowning risk – deep water [pools, streams, rivers]	yes	no	
3	Fall hazards – rock outcrops, buildings, building foundations	yes	no	
4	Areas liable to flooding	yes	no	
5	Areas of permanent soft ground	yes	no	
6	Areas of soft ground following rain	yes	no	
7	Uneven path / track surfaces	yes	no	
8	Uneven ground	yes	no	
9	Remote areas	yes	no	
10	Dry weather fire hazard – heath, scrub, grass	yes	no	
11	Sun exposure – poor shade - burn / dehydration	yes	no	
12	Site used for walking [Inc dogs]	yes	no	
13	Children playing	yes	no	
14	Site used for horse riding	yes	no	
15	Site users include people with mobility problems	yes	no	
16	Site history of abuse [drunks, vandals, drugs, needle stick injury]	yes	no	
17	Site history of staff and/or volunteer intimidation	yes	no	
18	Fly-tipping	yes	no	
19	Unauthorised and/or authorised shooting [i.e. poaching/stalking]	yes	no	
20	Unauthorised vehicles [cars and motorbikes]	yes	no	
21	Difficult or restricted access / egress [esp. for heavy plant]	yes	no	
22	Authorised vehicles	yes	no	
23	Areas inaccessible to vehicles	yes	no	
24	Former landfill site	yes	no	
25	Proximity to public highway	yes	no	
26	Proximity to Public Rights of Way	yes	no	
27	Overhead service lines	yes	no	
28	Underground service lines	yes	no	
29	Barbed wire	yes	no	
30	Personal hygiene facilities	yes	no	
31	Poisoning from blue / green algae	yes	no	
32	Exposure to bracken [carcinogenic spores] (see CoP 15)	yes	no	
33	Puncture wounds [blackthorn / hawthorn]	yes	no	
34	Wild parsnip burns	yes	no	
35	Giant hogweed burns (see CoP 15)	yes	no	
36	Poisonous berries	yes	no	
37	Poisonous fungi	yes	no	
38	Standing dead wood	yes	no	
39	Risk of Weils' disease (see CoP 15)	yes	no	
40	Site known for wasps	yes	no	
41	Site known for bees	yes	no	
42	Site known for hornets	yes	no	
43	Site known for adders	yes	no	
44	Site known for stray dogs	yes	no	
45	Site known for ticks [Lyme disease] (see CoP 15)	yes	no	
46	Site known for allergens [pollen / spores]	yes	no	
47	Injury to pregnancy – exposure to lambs [listeria, chlamydia]	yes	no	

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Millfield Wood - SU 8701 9536

