

## Site Risk Assessment Record

<b>Location:</b> Letcombe Valley Community Nature Reserve	<b>Date of assessment:</b> 06/09/2017		<b>Nearest postcode:</b> OX12 9JY	<b>Main entrance OS Grid Ref:</b> SU37845 86241
<b>Hazards/hazardous events</b>	<b>Who is affected?</b>	<b>Typical outcome</b>	<b>Precautions</b>	<b>Risk Level LxH=RL</b>
Uneven ground due to roots, stones, holes and muddy paths causing slips, trips or falls.	Public. BBOWT workers	Falls, bruises, sprains, minor cuts and grazes.	Maintain path surfaces.	Moderate
Footpath erosion – undermining of woodland path by Springs causing deep erosion holes.	Public BBOWT workers	Head injury from fall. Drowning. Broken limbs, cuts and bruises.	Monitor erosion along southern footpaths. Fence off erosion holes. Construct bridges / board walking over worst areas to avoid holes	Moderate
Footpath edging standing proud along woodland footpath as bark chip surface erodes, creating trip hazard	Public. BBOWT workers	Trips.	Keep bark chip topped up along footpath to maintain level surface with edging boards.	Moderate
Thorny bushes along paths and in work areas.	Public. BBOWT workers	Cuts and grazes. Infections. Puncture wounds, eye damage.	Ensure paths are kept clear. Provide safety glasses if working in thorny area.	Moderate
Falling dead wood in the form of either branches or trees.	Public. BBOWT workers	Head injuries, broken limbs, cuts and bruises.	Conform to COP 31 and carry out tree safety assessments and remedial work required. Areas used/worked in are to be checked for dangerous trees. No work should be carried out in high winds.	Moderate

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
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Irritant and poisonous plants such as bracken, berries and fungi.	Public. BBOWT workers	Spores are carcinogenic. Poisoning from ingestion.	Do not work in bracken infested areas in July/August/September. Do not eat fungi, berries or other plant material. Wash hands after handling such material.	Moderate
Stings from bees, wasps or hornets. All three species are nesting on reserve.	Public BBOWT workers	Allergic reaction to stings.	Be aware of any nests close by and do not get too close. All volunteers / staff should declare any known allergic reactions.	Moderate
Dog faeces.	Public. BBOWT workers	Stomach upset from bacteria in faeces. Toxocariasis (an infection of the round worm <i>Toxocara canis</i> ). Young children are at particular risk due to their weaker immune systems and greater chance of exposure.	Wear gloves if likely to come in contact with faeces. Wash hands before eating.	Moderate
Litter/fly tipping.	Public. BBOWT workers	Cuts, infections.	Use gloves/litter-pickers when collecting rubbish and strong bags. Do not overfill. Contact staff if needles or syringes found, for advice on disposal in sharps containers.	Moderate

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Weir.	Public BBOWT workers	Drowning	Access to weir kept locked. Ensure fences are in good order to prevent access. Signage on weir gates 'Danger deep Water'.	Moderate
Water bodies.	Public. BBOWT workers	Drowning.	Access to water bodies to be discouraged. Route path away from edge of water body. Maintain bridge.	Moderate
Contact with water.	Public. BBOWT workers	Weil's disease (Leptospirosis).	Cover cuts and abrasions and wash hands after contact with water. If flu like symptoms develop within 3-19 days after contact with water visit doctor and inform of the possibility of Weils' disease.	Moderate
Hogweed.	Public. BBOWT workers	Blisters from a photosensitive skin reaction.	Avoid contact with plant especially when cutting. Wear gloves. Keep paths clear of the plant.	Moderate
Public highway.	Public. BBOWT workers	Injuries sustained from an impact with a vehicle.	Be extra vigilant when entering and exiting the site.	Moderate
Flooding.	Public. BBOWT workers	Drowning.	Do not walk through fast flowing water following flooding incidents. Close site if required.	Slight

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Potential for stock to cause harm	Public BBOWT workers	Injury from kicking or crushing	Ensure signage up when stock on site. Dogs should be on the lead. Be aware of hazard when working with stock.	Moderate
Ticks.	Public. BBOWT workers	Contracting Lyme's disease / other tick borne diseases	Wear appropriate clothing to cover the legs. Arm coverings should be cuffed to help exclude ticks. Workers should inspect their skin for ticks during breaks, after work and when bathing or showering and remove ticks with the tick removers supplied. Any tick bites which do not heal at a normal rate, develop an associated rash, or if any part of the tick cannot be removed from the wound, consult a doctor immediately. If symptoms of ill-health follow a bite, also consult a doctor without delay. (COP 15).	Slight

<b>Nearest telephone (landline):</b> Letcombe Retirement Homes Reception	<b>Emergency telephone number:</b>  999 or 112	<b>Access point/route for emergency services from road:</b>  Access to reserve via dirt track from north end of South Street. Track entrance to right on sharp left hand bend.  Access to reserve from Bassett Road via entrance between houses and across footbridge.
<b>Nearest A&amp;E department:</b>  <b>John Radcliffe Hospital</b> , Headley Way, Headington, Oxford, OX3 9DU	<b>Type of access for emergency services: (delete as appropriate)</b>  Pedestrian    4WD    AIR (access into	

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Tel: 01865 741166	layback field for helicopter)	In dry weather non 4x4 vehicles can access the main site	
<b>Assessment undertaken by:</b> Mark Bradfield	<b>Position:</b> Oxon Community Wildlife Manager	<b>Manager confirming assessment:</b> Martyn Lane	<b>Date for revision:</b>

Work identified from site risk assessment	By whom	Date completed
No work identified	Mark Bradfield	06/09/2017

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This checklist is designed to assist in the production of Site Risk Assessments. For those hazards present, more specific information should be provided, e.g. location within site and precautions required entered on SRA form. **This list is not comprehensive. Map is located in reserves office.**

No.	Risk	Present		Recorded on map
1	Steep slopes and banks	yes	no	
2	Drowning risk – deep water [pools, streams, rivers]	yes	no	
3	Fall hazards – rock outcrops, buildings, building foundations	yes	no	
4	Areas liable to flooding	yes	no	
5	Areas of permanent soft ground	yes	no	
6	Areas of soft ground following rain	yes	no	
7	Uneven path / track surfaces	yes	no	
8	Uneven ground	yes	no	
9	Remote areas	yes	no	
10	Dry weather fire hazard – heath, scrub, grass	yes	no	
11	Sun exposure – poor shade - burn / dehydration	yes	no	
12	Site used for walking [Inc dogs]	yes	no	
13	Children playing	yes	no	
14	Site used for horse riding	yes	no	
15	Site users include people with mobility problems	yes	no	
16	Site history of abuse [drunks, vandals, drugs, needle stick injury]	yes	no	
17	Site history of staff and/or volunteer intimidation	yes	no	
18	Fly-tipping	yes	no	
19	Unauthorised and/or authorised shooting [i.e. poaching/stalking]	yes	no	
20	Unauthorised vehicles [cars and motorbikes]	yes	no	
21	Difficult or restricted access / egress [esp. for heavy plant]	yes	no	
22	Authorised vehicles	yes	no	
23	Areas inaccessible to vehicles	yes	no	
24	Former landfill site	yes	no	
25	Proximity to public highway	yes	no	
26	Proximity to Public Rights of Way	yes	no	
27	Overhead service lines	yes	no	
28	Underground service lines	yes	no	
29	Barbed wire	yes	no	
30	Personal hygiene facilities	yes	no	
31	Poisoning from blue / green algae	yes	no	
32	Exposure to bracken [ carcinogenic spores] (see CoP 15)	yes	no	
33	Puncture wounds [blackthorn / hawthorn]	yes	no	
34	Wild parsnip burns	yes	no	
35	Giant hogweed burns (see CoP 15)	yes	no	
36	Poisonous berries	yes	no	
37	Poisonous fungi	yes	no	
38	Standing dead wood	yes	no	
39	Risk of Weils' disease (see CoP 15)	yes	no	
40	Site known for wasps	yes	no	
41	Site known for bees	yes	no	
42	Site known for hornets	yes	no	
43	Site known for adders	yes	no	
44	Site known for stray dogs	yes	no	
45	Site known for ticks [Lyme disease] (see CoP 15)	yes	no	
46	Site known for allergens [pollen / spores]	yes	no	
47	Injury to pregnancy – exposure to lambs [listeria, chlamydia]	yes	no	

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