

# Site risk assessment record

Berkshire  
Buckinghamshire  
Oxfordshire



<b>Location:</b> Inkpen Crocus Fields	<b>Date of assessment:</b> 18/05/2018	<b>Nearest postcode:</b> RG17 9QA	<b>Main entrance OS Grid Ref :</b> SU 371 641
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Hazards/hazardous events	Who is affected?	Typical outcome	Precautions	Risk Level LxH=RL
<b>Uneven ground</b> due to roots, stones and muddy paths causing slips, trips or falls	Public. BBOWT workers	Bruises, sprains, minor cuts and grazes	<ul style="list-style-type: none"> <li>Warn of uneven ground to group.</li> </ul>	Likely x Slight harm = <b>slight</b>
<b>Thorny bushes</b> along paths and in work areas.	Public. BBOWT workers	Cuts and grazes, Puncture wounds, eye damage	<ul style="list-style-type: none"> <li>Ensure paths are kept clear. Provide safety glasses if working in thorny area.</li> </ul>	Likely x harmful = <b>moderate</b>
No PROW or formal <b>permissive paths</b> on site, but this small reserve is open access	Public. BBOWT workers	Injury to passer by from conservation work taking place	<ul style="list-style-type: none"> <li>Warn people working on site and put up suitable signs when work is being done.</li> </ul>	Unlikely x slight harm = <b>minor</b>
<b>Dead branches in trees.</b> – risk of falling down	Public. BBOWT workers	Head injuries, cuts and bruises	<ul style="list-style-type: none"> <li>Conform to COP 31, Tree safety assessment and any areas worked in are to be checked for dangerous trees. No work should be carried out in high winds.</li> </ul>	Unlikely x harmful = <b>slight</b>
<b>Stings from bees, wasps or hornets</b>	Public BBOWT workers	Allergic reaction to stings	<ul style="list-style-type: none"> <li>Be aware of any nests close by and do not get too close. All volunteers / staff should declare any known allergic reactions.</li> </ul>	Unlikely x harmful = <b>slight</b>
<b>Grazing animals</b> are present at certain times during the year	Public BBOWT workers	Contact injury incl crushing	<ul style="list-style-type: none"> <li>Advice notices posted by access points, keep dogs on leads.</li> <li>Only stock accustomed to public used.</li> </ul>	Unlikely x harmful = <b>slight</b>
<b>Barbed wire fences</b>	Public BBOWT workers	Scratches, entanglement	<ul style="list-style-type: none"> <li>Check fences are in good condition.</li> </ul>	Unlikely x slight harm = <b>minor</b>
Livestock and/or wild animals' (incl rats') <b>dung/urine, and dirty water</b> may be present with the possibility of water borne disease	Public BBOWT workers	Illness with leptospirosis (Weil's disease)	<ul style="list-style-type: none"> <li>Inform workers or groups to practice good personal hygiene, esp prior to eating. Conform to CoP 15.</li> </ul>	Unlikely x harmful = <b>slight</b>

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
Likely	Slight	Moderate	Substantial
Very likely	Moderate	Substantial	Intolerable

Permanently <b>wet ground</b> occurs near the shallow ditch and in times of heavy rain	Public BBOWT workers	Getting stuck	<ul style="list-style-type: none"> <li>No paths are routed this way.</li> </ul>	Unlikely x slight harm = <b>minor</b>
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<b>Nearest telephone (landline):</b> Great Common Road (approx 1 mile)	<b>Emergency telephone number</b> 999 or 112			
<b>Nearest A&amp;E department:</b> Royal Berkshire Hospital A&E, London Road, Reading, RG1 5AN Tel: 0118 322 7020  Minor Injuries – West Berks Community Hospital Rookes Way, Thatcham, GR18 3AS Tel: 01635 273 300	<b>Type of access for emergency services (delete as appropriate)</b> Pedestrian 2WD 4WD air	<b>Access point/route for emergency services from road:</b> Same location as main entrance (above), namely a small track between high hedges from Pottery Lane.		
<b>Assessment undertaken by:</b> Simon Barnett	<b>Position:</b> Berks LM (People & Estates)	<b>Manager confirming assessment:</b> Alex Cruickshank	<b>Date for revision:</b> March 2019	

Work identified from site risk assessment	By whom	Date completed
Carry out tree safety assessments	Reserves staff	annual
Ensure safety notices are posted (livestock grazing, tree work, path works, contractors machinery present, flooding)	Reserves staff/ contractors	
Task/work party leaders convey relevant information to participants	Reserves staff/ leader	

	Slight harm	Harmful	Very harmful
Unlikely	Trivial	Slight	Moderate
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This checklist is designed to assist in the production of Site Risk Assessments. For those hazards present, more specific information should be provided, e.g. location within site and precautions required entered on SRA form. **This list is not comprehensive. Map is located in reserves office.**

No.	Risk	Present		Recorded on map
1	Steep slopes and banks		no	
2	Drowning risk – deep water [pools, streams, rivers]		no	
3	Fall hazards – rock outcrops, buildings, building foundations		no	
4	Areas liable to flooding		no	
5	Areas of permanent soft ground	yes		1
6	Areas of soft ground following rain	yes		2
7	Uneven path / track surfaces		no	
8	Uneven ground	Yes		all
9	Remote areas		no	
10	Dry weather fire hazard – heath, scrub, grass		no	
11	Sun exposure – poor shade - burn / dehydration		no	
12	Site used for walking [Inc dogs]	yes		all
13	Children playing		no	
14	Site used for horse riding		no	
15	Site users include people with mobility problems		no	
16	Site history of abuse [drunks, vandals, drugs, needle stick injury]		no	
17	Site history of staff and/or volunteer intimidation		no	
18	Fly-tipping		no	
19	Unauthorised and/or authorised shooting [i.e. poaching/stalking]		no	
20	Unauthorised vehicles [cars and motorbikes]		no	
21	Difficult or restricted access / egress [esp. for heavy plant]	yes		All
22	Authorised vehicles	yes		All
23	Areas inaccessible to vehicles	Yes		Southern side of ditch
24	Former landfill site		no	
25	Proximity to public highway		no	4
26	Proximity to Public Rights of Way	yes		5
27	Overhead service lines		no	
28	Underground service lines		no	
29	Barbed wire	yes		boundary
30	Personal hygiene facilities		no	
31	Poisoning from blue / green algae		no	
32	Exposure to bracken [ carcinogenic spores] (see CoP 15)		no	
33	Puncture wounds [blackthorn / hawthorn]	yes		7
34	Wild parsnip burns		no	
35	Giant hogweed burns (see CoP 15)		no	
36	Poisonous berries		no	
37	Poisonous fungi		no	
38	Standing dead wood		no	
39	Risk of Weils' disease (see CoP 15)	yes		all
40	Site known for wasps		no	
41	Site known for bees		no	
42	Site known for hornets		no	
43	Site known for adders		no	
44	Site known for stray dogs		no	
45	Site known for ticks [Lyme disease] (see CoP 15)		no	
46	Site known for allergens [pollen / spores]	Yes		all
47	Injury to pregnancy – exposure to lambs [listeria, chlamydia]	yes		all

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