

## Site Risk Assessment Record

<b>Location:</b> Finemere Meadows	<b>Date of assessment:</b> 17/02/2015		<b>Nearest postcode:</b> HP22 4DE	<b>Main entrance OS Grid Ref:</b> SP 71561 20993
<b>Hazards/hazardous events</b>	<b>Who is affected?</b>	<b>Typical outcome</b>	<b>Precautions</b>	<b>Risk Level LxH=RL</b>
Access rights are across private neighbouring land	Public. BBOWT workers	Risk of incurring disputes.	Make BBOWT boundaries obvious by signage. Provide directional signing to site entrance where possible. Maintain good relationships with neighbours and avoid conflict.	<b>Slight</b>
Uneven ground due to roots, stones, holes and muddy paths causing slips, trips or falls.	Public. BBOWT workers	Bruises, sprains, minor cuts and grazes.	Wear appropriate footwear and maintain path surface.	<b>Slight</b>
Thorny bushes along paths and in work areas.	Public. BBOWT workers	Cuts and grazes. Infections. Puncture wounds, eye damage.	Ensure paths are kept clear. Provide safety glasses if working in thorny area.	<b>Slight</b>
Falling dead wood in the form of either branches or trees.	Public. BBOWT workers	Head injuries, broken limbs, cuts and bruises.	Conform to COP 31 and carry out tree safety assessments and remedial work required. Areas used/worked in are to be checked for dangerous trees. No work should be carried out in high winds.	<b>Moderate</b>
Poisonous plants such as berries and fungi.	Public. BBOWT workers	Poisoning from ingestion.	Do not eat fungi, berries or other plant material. Wash hands after handling such material.	<b>Slight</b>

	Slight harm	Harmful	Very harmful
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Stings from bees, wasps or hornets.	Public BBOWT workers	Allergic reaction to stings.	Be aware of any nests close by and do not get too close. All volunteers / staff should declare any known allergic reactions.	<b>Slight</b>
Dog faeces.	Public. BBOWT workers	Stomach upset from bacteria in faeces. Toxocarias (an infection of the round worm <i>Toxocara cani</i> ). Young children are at particular risk due to their weaker immune systems and greater chance of exposure.	Wear gloves if likely to come in contact with faeces. Wash hands before eating.	<b>Slight</b>
Litter/flytipping.	Public. BBOWT workers	Cuts, infections.	Use gloves/litterpickers when collecting rubbish and strong bags. Do not overfill. Contact staff if needles or syringes found, for advice on disposal in sharps containers.	<b>Moderate</b>
Water bodies: Pond	Public. BBOWT workers	Drowning.	Access to water bodies to be discouraged. Route path away from edge of water body. Ensure edge of pond defined	<b>Moderate</b>
Contact with water.	Public. BBOWT workers	Weil's disease (Leptospirosis).	Cover cuts and abrasions and wash hands after contact with water. If flu like symptoms develop within 3-19 days after contact with water visit doctor and inform of the possibility of Weils' disease.	<b>Slight</b>

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Public highway.	Public. BBOWT workers	Injuries sustained from an impact with a vehicle.	Be extra vigilant when entering and exiting the site. There is a risk to drivers/pedestrians/other road users when pulling in and out of site,	<b>Moderate</b>
Sun exposure.	Public. BBOWT workers	Dehydration and sunburn.	Use sun cream, drink plenty of fluids and protect skin by covering with light clothing.	<b>Slight</b>
High risk trees.	Public. BBOWT workers	Head injuries, broken limbs, cuts and bruises, or other serious injury.	Assessment of areas of high risk to be carried out yearly and recorded. Consult record sheet to check for dangerous trees in work area.	<b>Moderate</b>

<b>Nearest telephone (landline):</b> Neighbouring farm or cottages	<b>Emergency telephone number:</b> 999 or 112	<b>Access point/route for emergency services from road:</b> 8 miles north-west of Aylesbury. 2 miles east of Edgcott. On unclassified road between Edgcott and Quainton 200m west of pylons crossing road, take track on right towards woodland farm passing through the first gate on the right go under the railway bridge and look for gated entrance in front of you.  Postcode is for Woodland Farm.	
<b>Nearest A&amp;E department:</b>  <b>Stoke Mandeville Hospital</b> , Mandeville Road, Aylesbury. HP21 8AL  Tel: 01296 315000 <b>15 miles</b>	<b>Type of access for emergency services:</b> <i>(delete as appropriate)</i>  Pedestrian   2WD   4WD   AIR		
<b>Assessment undertaken by:</b> Tim Read	<b>Position:</b> Bernwood Forest Project Officer	<b>Manager confirming assessment:</b> Mark Vallance	<b>Date for revision:</b> 17/03/2017

Work identified from site risk assessment	By whom	Date completed
Carry out tree safety assessments	Reserves staff	Annual
Ensure safety notices are posted (livestock grazing, tree work, path works, contractors machinery present, flooding)	Reserves staff/ contractors	As required
Task/work party leaders convey relevant information to participants	Reserves staff/Volunteer Reserve Warden/leader	As required

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This checklist is designed to assist in the production of Site Risk Assessments. For those hazards present, more specific information should be provided, e.g. location within site and precautions required entered on SRA form. **This list is not comprehensive. Map is located in reserves office.**

No.	Risk	Present		Recorded on map
		yes	no	
1	Steep slopes and banks	yes	no	
2	Drowning risk – deep water [pools, streams, rivers]	yes	no	
3	Fall hazards – rock outcrops, buildings, building foundations	yes	no	
4	Areas liable to flooding	yes	no	
5	Areas of permanent soft ground	yes	no	
6	Areas of soft ground following rain	yes	no	
7	Uneven path / track surfaces	yes	no	
8	Uneven ground	yes	no	
9	Remote areas	yes	no	
10	Dry weather fire hazard – heath, scrub, grass	yes	no	
11	Sun exposure – poor shade - burn / dehydration	yes	no	
12	Site used for walking [Inc dogs]	yes	no	
13	Children playing	yes	no	
14	Site used for horse riding	yes	no	
15	Site users include people with mobility problems	yes	no	
16	Site history of abuse [drunks, vandals, drugs, needle stick injury]	yes	no	
17	Site history of staff and/or volunteer intimidation	yes	no	
18	Fly-tipping	yes	no	
19	Unauthorised and/or authorised shooting [i.e. poaching/stalking]	yes	no	
20	Unauthorised vehicles [cars and motorbikes]	yes	no	
21	Difficult or restricted access / egress [esp. for heavy plant]	yes	no	
22	Authorised vehicles	yes	no	
23	Areas inaccessible to vehicles	yes	no	
24	Former landfill site	yes	no	
25	Proximity to public highway	yes	no	
26	Proximity to Public Rights of Way	yes	no	
27	Overhead service lines	yes	no	
28	Underground service lines	yes	no	
29	Barbed wire	yes	no	
30	Personal hygiene facilities	yes	no	
31	Poisoning from blue / green algae	yes	no	
32	Exposure to bracken [ carcinogenic spores] (see CoP 15)	yes	no	
33	Puncture wounds [blackthorn / hawthorn]	yes	no	
34	Wild parsnip burns	yes	no	
35	Giant hogweed burns (see CoP 15)	yes	no	
36	Poisonous berries	yes	no	
37	Poisonous fungi	yes	no	
38	Standing dead wood	yes	no	
39	Risk of Weils' disease (see CoP 15)	yes	no	
40	Site known for wasps	yes	no	
41	Site known for bees	yes	no	
42	Site known for hornets	yes	no	
43	Site known for adders	yes	no	
44	Site known for stray dogs	yes	no	
45	Site known for ticks [Lyme disease] (see CoP 15)	yes	no	
46	Site known for allergens [pollen / spores]	yes	no	
47	Injury to pregnancy – exposure to lambs [listeria, chlamydia]	yes	no	

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